

CC-0070-86

24 JAN 1986

MEMORANDUM FOR: See Distribution

25X1 FROM:

Director of Communications

SUBJECT: DDA Quarterly Review

25X1 1. Subject review will be on Wednesday 5 February 1986, from 0930 to 1100 hours in Room 3D41, [redacted]. All OC Division Chiefs are invited to attend and all participants should be seated by 0925 hours and remain until adjournment.

2. The topics to be reviewed and their order of presentation are:

0930-0950 UHF Capabilities

OC-MPS

25X1 0950-1010

OC-FND

25X1 1010-1030 OC Recruitment Efforts

OC-AMD

25X1 1030-1050

OC-ED

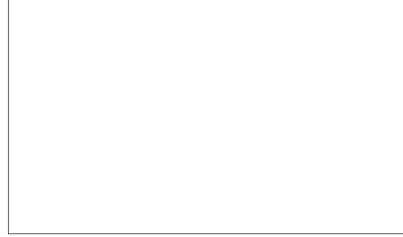
1050-1100 Closing discussion

25X1 3. All of the above topics have been presented at past DDA Quarterlies but are considered ideal informative subjects for presentation to the new DDA. Briefing officers are to ensure

~~CONFIDENTIAL~~

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25X1 that ten copies of their briefing material, e.g., vu-graphs, handouts, etc., are available for the DA participants, the D/CO, DD/CO and other senior guests. Finally, the briefing should be tailored to allow for any questions within the allotted time frame.



**Distribution:**

25X1 D/CO  
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